

# Helpston Parish Council

## **PARISH COUNCIL MEETING HELD ON MONDAY 1 FEBRUARY 2010 DRAFT MINUTES – AWAITING APPROVAL BY PARISH COUNCIL**

**PRESENT** - Councillors Smith (Chairman), Hinchliff (Vice), Dobson, Mrs Stanton, Mrs Morton, Mrs Lakey & Topper. Fifteen members of the public & 6 Scouts. Ward Councillor David Over. **CLERK** KRowbotham

**Questions from the floor** – PCC3 streetlight needing repair (Clerk to report)  
Potholes end of Broadwheel Rd (Highways April Inspection)  
King St/Marholm Ufford Rd Crossroads flooding in heavy rain (grips need clearing -Clerk to report)

**1. APOLOGIES:** Councillor Bradley

**2. MINUTES OF THE LAST MEETING:** approved by the Council and signed by the Chair.

### **3. MATTERS ARISING:**

- 3.1 **Police Crime Hot Spot Report** – Clerk to chase PC Norm.
- 3.2 **Bushes corner Church Lane/Maxey Rd** – thanks to SS for clearing.
- 3.3 **Feedback for Neighbourhood Council Meeting** – the Chair read out his response letter

### **4. PLANNING**

#### **a. Updates and City Council decisions**

09/01116/FUL – John Clare Cottage – granted 11.01.10

#### **b. New Applications**

09/01424/FUL – Woodhall Manor-construct garden wall & pergola. No Objections

10/00015/FUL – Grasslands-construct 4 bedroom 2 storey house & detached garage. SS, KL & CT declared an interest and took no part in the decision making process. RH (vice chairman) took the Chair for this item. Agreed to OBJECT due to the proposed build being outside the planning village envelope.

10/00081/CTR College Farm House-fell 1 Robinia. No Objections.

**5.PETERBOROUGH CORE STRATEGY & SITE ALLOCATIONS** SS gave an overview for the background for this item, the next stages, and content of our Tribune article. The chairman introduced housing development statistics going back to 1991 as a basis for arguing against further development and also questioned the definition of a Limited Rural Growth Village as applied to Helpston's development experience to date. The meeting was then adjourned to allow full public discussion. There was a strong feeling that, regarding the proposed Site Allocations for H084 (Maxey Rd) & H141(Broadwheel Rd), Helpston needs to be proactive as a community to encourage people to object to these sites being earmarked for development to build a total of 61 properties. Representations must be made by both the Parish Council and individuals. The Parish Council supported the use of a mailshot to each household outlining the proposals and giving details about how individuals can make their objections count. The chairman thanked Mr Mike Davey for volunteering to co-ordinate these actions. Back in session, the Parish Council agreed to add this item to the 01.03.10 Parish Council Meeting Agenda. Clerk requested hard copy of PCC Core Strategy (councillors encouraged to view via PCC website online) – the deadline for responses to the Core Strategy is 04.03.10, while that for comment on the specific Site Allocations document awaits publication.

**6. FINANCE:** \*\*Cheques approved – J Garratt (grass cutting) £205.17 (3), Clerk pay £391.72 (1), Clerk expenses £35.24 (2), Pipex DD (2). Groundsman quotations discussed – 1. agreed to accept quotation (JG) for bin area works £110.00 (to be paid on receipt of invoice after completion of works). 2. Quotation for clearing spoil area – SS to discuss for further details with JG.

**7. FUTURE MEETING VENUE** Clerk queried invoice received Jan 09 (£160 not yet paid), where the hourly rate had been increased from £10 to £25 per hour without any notice. The Headteacher agreed-  
1. to amend the invoice received in Jan 09, maintaining the rate of £10ph from Jan 09 – Dec 09.

2. to make no charge for the Jan 2010 meeting due to heating breakdown.
  3. to maintain the rate of £10ph until Mar 2010.
  4. The increased fee will be effective from April 2010.
- Clerk seeking advice from CALC re provision of meeting facilities and information on alternative venues.  
Item for Next agenda.

#### **8. ANNUAL REVIEWS**

- Insurance – summary document reviewed & cover agreed.
- Financial Regulations – reviewed & agreed.
- Standing Orders – current document reviewed & agreed, but will be replaced with new updated version when received from CALC Feb 2010.
- Risk Assessment – reviewed & agreed
- Groundsman Contract 2010/11 – reviewed & agreed. Clerk to prepare Tender.

**9. TOPPLE TESTING** Undertaken by CT & RH. Five headstones were discussed. Three rock, but cannot fall over – recommended & agreed no action required. One Cross broken – recommended as safe & agreed no action required. One had fallen down, but recommended as safe – agreed no action.

#### **10. REQUEST FOR 1. MORE DOG WASTE BINS & 2. CLEARER FOOTPATH SIGNAGE**

1. KL kindly prepared village street map & suggested two proposed sites for additional dog waste bins on Glington Rd & Heath Rd – agreed. Clerk to request from PCC Highways.
2. KL also prepared village map highlighting footpaths with unclear/no directional signage. Agreed Clerk to pass these details onto the PCC footpaths Officer.

#### **11. REPLACE MONTHLY MINUTE/AGENDA HARD COPIES FOR COUNCILLORS WITH EMAILS**

– Agreed

#### **12. CORRESPONDENCE**

- Letter of thanks received from the Scout & Guide Association for the PC's £500 donation
- Police Neighbourhood Area Panel meeting 10.02.10 7pm

#### **13. COUNCILLORS REPORTS**

JS reported from the Community Association meeting re-future fundraising. Wine Tasting Evening 05.03.10 cost £10 per head.

**14. COUNCILLORS ITEMS FOR NEXT AGENDA** – to include date of Annual Highways Inspection, Annual Litterpick, check West St grass verges, Advertising boards on the Village Green.

**Next/Future agenda** –

JD – School children cycling in dangerous manner- in wrong direction & on road not footpath. Clerk to highlight to AMVC & Police. It was reported that there is glass on the Glington Rd Rail Crossing – Clerk report to Highways.

CT – future agenda discuss using the speed monitoring equipment in the village.

JS – too few streetlights south side of Glington Rd – councillors to view/future agenda

**15. DATE OF THE NEXT MEETING** This will now be held on **Monday 1 MARCH 2010** in the John Clare School Hall commencing at 7.30pm.

The meeting closed at 9.20PM.

16. Co-option – discussed in committee after the meeting.

**Finance \*\*** 1 -LGA 1972 Section 112 (2), 2 - LG (Financial Provisions) A 1963 Section 5, 3- LGA 1972 Section 214, Section 215 & LGA 1894 Section 6.