

**HELPSTON & ETON COMMUNITY ASSOCIATION**  
**Minutes of The Annual General Meeting**  
**Tuesday 5th April 2011**

**Present:**

Trevor Valentine	Chair
Alison Henthorn	Vice Chair
Ian Robertson	Treasurer
Tammy Tushingam	Secretary
Caryn Thompson	Booking Secretary
Ann Bell	Bowls Club
Helen Morton	Etton Rep
Shirley Field	Co-opted

**Apologies:** Steve Crowson, Angie Taylor, Kate Hinchliffe, Chris Gray

**Minutes of the previous AGM 2010**

Minutes of the meeting held on Thursday 15th April 2010 read and signed as true. Proposed CT seconded TT

**Matters Arising**

**Trust Deed:** TT explained that prior to writing to the Charity Commission to explain about the changes we wanted to put into place, she wanted to receive written confirmation from PCC that the change would not have a detrimental effect on our annual grant. She had received verbal confirmation but had struggled to get written confirmation. Decided that as our grant was likely to be reduced to £200 per year it made little difference and she should go ahead and write to Charity Commission.

**Action: TT to write to PCC explaining changes**

**Trustee's Annual Report**

See copy attached.

**Treasurer's Report**

See attached

IR explained that if we were to remove the £1250 grant from PCC we would have operated at a £300 loss in 09/10. Our cleaner is a significant cost – over £1000 per year - £2 out of every hour of hiring goes to the cleaner. Decided to reduce cleaner's time by 50%

**Action: TT to speak with Lindsay and explain reduction of hours and to come up with a list of duties.**

IR can now do internet banking for hall monies and identified we are still owed £200 from PCC for last year's polling day which he has chased. He has received the £440 from PCC for the grant for blinds.

**Action: AH to speak with Fusion about their blinds**

**Nomination of Officers**

TV confirmed, as mentioned in the meeting in January, he will be resigning from Chair.

Chair	Alison Henthorn	Proposed HM Seconded TT
Treasurer	Ian Robertson	Proposed CT Seconded AH
Secretary	Tammy Tushingam	Proposed AH Seconded CT
Booking Secretary	Caryn Thompson	Proposed HM Seconded TT

The position of Vice-Chair was not filled and will be discussed at the next committee meeting.

## **AOB**

There was an official vote of thanks from all the committee for the significant contribution TV had made to the committee not only over the last 12 months but over the last several years that he has served as a member. He will be missed – although TV did say to keep him on the email list for minutes!

AGM Closed