

Helpston Parish Council

PARISH COUNCIL MEETING held on Monday 5th December 2011 at 7.30pm in the John Clare School (Draft minutes – awaiting approval at next meeting).

Present: Cllrs. J Dobson (Chairman), J Stanton, C Topper, R Morton, A Driver, A Bradley, R Hinchliff, the Clerk S Smith, City Cllr. D Over and 1 member of the public.

105/11-12 **1. Apologies:** Cllr Lakey.

106/11-12 **2. Declarations of Interest:** None.

107/11-12 **3. Public participation (in adjournment):** None.

108/11-12 **4. Minutes of 7th November 2011:** Approved and signed.

109/11-12 **5. Matters of Information arising:**

5.1 Council still awaits the outcome of the approach re. funds (for Village Hall land purchase) by Cllrs. Swift and Over to the leader of Peterborough City Council. **Action: City Cllr. Over**

5.2 Responses now awaited to the Chairman's invitation re. Jubilee arrangements. Chairman to indicate some dates for the first meeting. **Action: Cllr JD and SS**

5.3 The Parish Council's contribution to the Christmas Tree Festival had been a success.

5.4 Certificates for CALC training course completions still awaited. **Action: SS**

5.5 The Clerk read out his response to the "word" changes in the Site Allocations DPD. He also reported on the Inspector's proposals to delete two sites and add three, none of which involved Helpston. Document to be circulated. **Action SS**

5.6 A response is awaited from City officer Peter Tebb re. the 30mph limit extension request.

110/11-12 **6. Planning decisions by the City Council:**

6.1 11/01521/CTR to Fell a Eucalyptus tree at 4 Clare Court: Permitted.

6.2 11/01625/HHFUL to Extend 133 West Street: Permitted.

6.3 11/01633/FUL to Convert a Garage into an Annexe: Permitted with the provision that the Annexe shall not be occupied, leased, let or rented as a separate dwelling.

6.4 11/01573/LBC to Alter a Chimney Stack at Vine Cottage, 14 Maxey Road: Permitted.

111/11-12 **7. Planning Applications for Comment by Helpston Parish Council:**

7.1 11/01788/CTR to carry out extensive Tree works at 1-6 The Almshouses, West Street: No objections.

7.2 11/01806/CTR to fell one Yew tree and cut back one Walnut tree at The Feathers, 7A West Street: No reasons for this work were given and the site details were insufficient to determine the application. City to be asked to obtain a better application so that an "informed" decision can be taken. **Action: SS**

112/11-12 **8. Finance:**

Cheques Approved: S Smith (Clerks expenses for November) £109.34 (2), J Garratt (Grounds maintenance for November) £226.25 (3), Wansford Parish Council (Cllr. Training) £265.43 (14), J Dobson (expenses) £42.90 (2), A Driver (expenses) £216.00 (2), John Clare Primary School (Meeting Costs) £175.00 (11), Anglian Water (Water rates) £12.40 (4)

113/11-12 9. Budget 2012 – 2013 :

The Clerk and Chairman presented a draft budget for the next fiscal year. It was agreed to find out more about the CACRE membership, to include monies for a Parish Council Web site and for all councillors to review the proposals for a decision at the next meeting. **Action: All Cllrs and SS**

114/11-12 10. To allocate grant monies to hedgerow planting at the Parish Boundary near Castor Hanglands:

The meeting was informed by Cllr. Morton that James Fisher (City Council Wildlife Officer) and Hugh Dorrington had viewed the hedge and site in question and a scheme had been agreed. Ground preparation was not included and would be the responsibility of the tenant. It was proposed and agreed unanimously to allocate environment grant monies (£1000) to the project. **Action: SS**

115/11-12 11. To receive reports from Cllrs. and Clerk:

11.1 Cllr JD reported on the Dual Use Playing Field Committee AGM. Generally the field use has given rise to few problems apart from the very bad behaviour of dog walkers using a children's playing area as their dog toilet area. He had also offered to review the DUPFC constitution.

11.2 Cllr AD reported on the last "Web Site" meeting. Progress towards a Parish Council web-site had been made. A further meeting was planned for 12th December 2011. **Action: Cllr. AD**

11.3 Cllr RM reported on the Neighbourhood Committee meeting and mentioned the grant money available for projects. It was agreed that the Clerk and Chairman would meet to discuss suitable applications. **Action Cllr. JD and SS**

116/11-12 12. Correspondence:

12.1 A letter from Mrs. B Butler re. pavement parking in Woodland Lea was read out. Council agreed to invite PC N MacCallum to advise us on the criteria for street/pavement parking and to forward Mrs. Butler's letter to him for appropriate action. **Action: SS**

12.2 A letter from Ufford Parish Council re. flooding on the Marholm/Ufford road is to be sent to the City Council for action. **Action: SS**

12.3 Street access on Ginton Road opposite No. 63 was discussed. Questions were raised re. the buildouts and Council resolved to invite Peter Tebb / Judi Anderson to the next meeting, possibly meeting with the Chairman and Clerk beforehand. **Action: SS and Cllr. JD**

117/11-12 13. Matters for Future Consideration:

13.1 Cllr CT...Jim Daley (Conservation Officer) to be asked on the progress of replacements for the sash windows at the "Home Farm" property. **Action: SS**

13.2 Cllr.JS...Brian Rowcroft to be chased re. the new Dog Waste bin on Ginton Road. **Action: SS**

118/11-12 14. Date of next meeting: 9th January 2012

There being no further business, the chairman wished all present a "Happy Christmas" and closed the meeting at 9.07pm.